## FACULTY/DEPARTMENT ANNUAL REVIEW ARRANGEMENTS for Postgraduate Research Students submitting 2019/2020

Summary of Faculty Research Degree Committee confirmed arrangements for Annual Review. Students Submitting: 30 September 2019, 31 January 2020 or 31 May 2020.

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<th>Fac</th>
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<th>Evidence</th>
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| CCI | All Departments | Presentation Slides, using the template provided by CCI. Training Needs Analysis (where completed). Any supporting evidence for the claims the presentation contains (for example, completed thesis chapters) | Presentation of around 10 minutes followed by questions from the panel Discussion | • First Supervisor  
• Dept Research Degree Coordinator (DRDC) Nominee (independent of the supervisory team)  
• Faculty Research Degree Committee (FRDC) Nominee (from outside the School) |
| HUM | All Departments & (Prof Doc) | Presentation Slides, using the template. Training Needs Analysis (where completed). Any supporting evidence for the claims the presentation contains (for example, completed thesis chapters) | Where student attends - Presentation of around 10 minutes followed by questions from the panel  
Where student does not attend – presentation arranged via video conference/Skype or other electronic means (Dept Research Degree Coordinator approved) | • First Supervisor  
• Dept Research Degree Coordinator (DRDC)/Faculty Research Degree Committee (FRDC) Nominee (independent of the supervisory team) |
| B&L | ECFIN LAW MRKS OSHRM & DBA (Prof Doc) | Presentation Slides. Training Needs Analysis (where completed). | Student to have the choice of i). Student to give a presentation at a meeting with their review panel OR  
ii). Student to give a presentation at an annual review day event with staff and other PGR students as well as their reviewers present | • First Supervisor #  
• Independent Reviewer  
• If a member of staff is undertaking Annual Review then a 2nd Independent Reviewer will be involved  
• For BAL guidance and templates please see BAL Research Degree Moodle Page |
| B&L | ACCFM OSM SEI | Presentation Slides Training Needs Analysis (where completed). | Presentation at meeting with Panel | • First Supervisor #  
• Independent Reviewer  
• If a member of staff is undertaking Annual Review then a 2nd Independent Reviewer will be involved  
• For BAL guidance and templates please see BAL Research Degree Moodle Page |
| SCI | BIOL DSES GEOG PSYC SEES SHSSW UPDA (PhD/MPhil/MD) | Presentation Slides. Training Needs Analysis (where completed). | Presentation and discussion | The panel for review would normally consist of two academics independent of the supervisory team. This panel should as a group possess the following knowledge and experience:-
- Supervised at least one PGR to completion.
- Specific knowledge aligned to the research topic and or research methodology.
- University of Portsmouth staff and attended key supervisor training workshops. For SCIENCE guidance and additional resources please see [PGRS-Faculty of Science Moodle Page](#).

| SCI | PHBM (PhD/MPhil/MD) PHBM (Prof Docs) SHSSW (Prof Docs) PSYC (Prof Docs) | Poster Presentation. Training Needs Analysis (where completed). | Presentation and discussion | The panel for review would normally consist of two academics independent of the supervisory team. This panel should as a group possess the following knowledge and experience:-
- Supervised at least one PGR to completion.
- Specific knowledge aligned to the research topic and or research methodology.
- University of Portsmouth staff and attended key supervisor training workshops. For SCIENCE guidance and additional resources please see [PGRS-Faculty of Science Moodle Page](#).

| TEC | COMP ICG SMAP SCES | Presentation Slides. Training Needs Analysis (where completed). | Presentation followed by questions from the panel | First Supervisor #
Dept Research Degree Coordinator (DRDC) Nominee (independent of the supervisory team)

| TEC | SMDE SENE | Presentation Slides. Training Needs Analysis (where completed). | Presentation followed by questions from the panel | First Supervisor #
Either 2nd or 3rd Supervisor
Dept Research Degree Coordinator (DRDC) Nominee (independent of the supervisory team)

| ESRC SC DTP | Presentation Slides. Training Needs Analysis (where completed). | Presentation and discussion | The panel for review would normally consist of two academic independent of the supervisory team.

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# Where student request that First Supervisor is not involved/private meeting with the independent reviewer (Q1 of UPR8A Form), then the Faculty Research Degree Coordinator will be contacted by the Research Team (DSAA) following receipt of the UPR8A Form to appoint a 2nd independent reviewer.

Moodle - all PGRS need to have already enrolled on the site for access to Moodle. Where your faculty has a specific PGRS site set up and you are not able to access, it please contact your faculty (SCI - sci.fac@port.ac.uk / B&L – bus-pgrad@port.ac.uk) and they will make sure you are enrolled. If you are new to Moodle, please do follow the link for student help.